



TO: UMSU Board of Directors
FROM: VP Student Services, Carly Mastromonaco
DATE: October 25th, 2018
RE: **Report to the Board, October 2018**

New Updates

1. Peer-tutoring Coordinator hiring

- Gordon (Services Manager) and I are interviewing candidates for the position of Peer-Tutoring Coordinator. This is a part-time position that will look over the day-to-day administration of peer tutoring. Interviews will be conducted Tuesday, October 23rd.

Ongoing/Continuing Work

2. Peer Tutoring

- Next steps include the hiring of the part-time coordinator, as well as ensuring all vetted tutors are uploaded to the system. We will begin advertising for tutees next and the coordinator will begin with ensuring all tutors create their accounts and are verified on the app.
- ALC (Academic Learning Centre) offers tutor training throughout the year that UMSU's tutors will be encouraged to attend. Tutors can receive CCR credit for attending the training. The training is 6 hours, is free to attend, and the next session will take place on November 15th at 9:00 am.

3. Study Snack Application Sheet

- Finalizing costs with Ryan Woods (manager, Degrees) to discount regular catering prices for student groups.

4. Possible U-Pass/Member Services Committee merge

- Member Services committee and U-Pass committee met on October 13th to discuss the logistics of merging these two committees. A summary of recommendations created at this meeting is as follows:
 - U-Pass committee be discontinued
 - U-Pass be included in the scope of MSC
 - Keep MSC mandate broad
 - MSC meets biweekly
 - Composition of MSC:
 - UMSU VPSS as chair
 - Non-voting UMSU staff member
 - Non-voting UMSU president
 - Non-voting GSA rep
 - Second GSA rep (voting)



TO: UMSU Board of Directors
FROM: VP Student Services, Carly Mastromonaco
DATE: October 25th, 2018
RE: **Report to the Board, October 2018**

- 5 students – one of which must be a BOD member, one of which must be a student at large
- No restrictions on which board members (i.e from Bannatyne, accessibility rep, etc.)
- Next steps is to reach out to both committees and see how many members are interested in continuing their role next semester. Potentially, depending on answers, we can merge in January without forcing current MSC or U-Pass members to re-apply for the committee. Gordon and I will also be working on adjusting the G&O (and by-laws if necessary) accordingly.

5. “What is UMSU?” Video

- The video is now in the stages of being edited and finalized. Justin (videographer) may come back for a few more shots of the businesses, and hopefully the video will be up and running in the next few weeks.

Events & Meetings Attended

- Executive Committee meetings occur every Monday and Thursday
- Standing meetings every Thursday with Services Manager Gordon Chandler
- October 10th – Mbuli & Gordon Services budget
- October 11th – ‘What is UMSU?’ Video filming
- October 11th – BOD Meeting
- October 12th – Pre-finance meeting
- October 12th – Nimbus tutoring call
- October 13th – Member Services x U-Pass joint meeting
- October 13th – Oktobeer Fest at the HUB
- October 15th – Call with StudentCare re. appeals process
- October 15th – Member Services committee
- October 16th – Finance committee
- October 16th – Convocation dinner
- October 17th – Assembly of Club Executives
- October 18th – Fall convocation
- October 22nd – Frosh debrief
- October 22nd – Places for Students meeting
- October 22nd – Pre-meeting (peer tutoring coordinator interviews)