

1. Name

The name of the student group will be the "Chesed - Korean Christian Group", also known as C-KCG.

Meaning of Chesed: goodness, kindness, faithfulness of God

2. Purpose of Group

The purpose of this group is to provide opportunities for students to learn about God, and to guide them through their journey in faith. The group will particularly support Korean international students who are struggling to adjust to their new life in Winnipeg in various ways. In addition, the group will help 1.5 and 2nd generation Korean students to study their Korean root heritage in the context of Canadian society so to empower them as an individual of two cultures, help them to find out and have an identity as Korean in faith so they can adapt their lives in Canadian society.

1) Program for Faith: The group will provide members with weekly sharing meeting where members

can share their lives and the Bible together, prayer meeting where they can pray for each other, and

praise and worship meeting.

2) Seminars: According to needs of the group, a guest speaker can be invited to provide lectures for

the group. The beginning-, and the end-of-semester services can be provided to support students

throughout their university life.

3) Volunteering: Members will participate in volunteering programs both inside and outside the campus to contribute to Winnipeg community.

4) Program for Korean International Students: Newly arrived Korean international students will be invited to the group. Members will provide them with practical help to settle them down at their new homes and also provide them relevant information on Winnipeg and U of M.

5) Counseling: Winnipeg Korean church pastors will provide counseling session so that those who are struggling with their lives and culture shock in a new country can share their stories and get help.

6) Retreat: As needed, the group can accommodate a retreat that will help members to develop their faith and friendship

7) The group is open to try new things to help members to develop their faith and to adjust to their new homes or new campus.

3. Membership

First priority is given to undergraduate students at the University of Manitoba. However, the club is open to anyone who is willing to participate in group and to know about Jesus.

The membership cannot be granted to those who have applied for membership in order to promote another religion to the group. If this intent is found out in the future, this person can be ousted from the group.

Memberships for the group last for a full academic year, September to August.

4. Compliance with UMSU/SGPAC Policies and Procedures

C-KCG will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) and the Student Group Promotion and Affairs Committee (SGPAC)

5. Executive Officers and Duties

The following are the Executive officers of C-KCG, along with their duties:

President

- Attend all meetings of C-KCG
- Act as a signing authority for C-KCG
- Be the contact person for UMSU and SGPAC
- Act as spokesperson for C-KCG to the public
- Be responsible for booking equipment from UMSU.
- Make announcements about executive meetings
- Plan and lead executive meetings for activities and programs for the members

Vice President (Finance)

- Attend all meetings of C-KCG
- Act as a signing authority for C-KCG
- Maintain financial records of C-KCG
- Prepare and submit an annual budget for C-KCG
- Act as acting president in case of unexpected absence of president
- Attend all executive meetings

Vice President (Event)

- Attend all meetings of C-KCG

- Act as a singing authority for C-KCG
- Be responsible for booking equipment from UMSU
- Make announcements about activities and programs for the members
- Attend all executive meetings

6. Executive Elections and Terms of Office

All C-KCG elections for the upcoming year will occur at the end-of-the-year service.

Prior to the election, the Executive shall appoint a Chief Returning Officer (CRO) to oversee the elections; the CRO does not have to be a member of C-KCG, and cannot be a person who is running in the election.

The duties of the CRO are to:

- Oversee and administer the elections for C-KCG
- Publicize the elections to the membership of C-KCG
- Hear and decide on any appeals or complaints related to the elections
- Oversee and administer the counting of votes or ballots for the elections
- Announce the results of the elections and inform UMSU of who next year's Executive will be

Voting for the upcoming year's Executive will be conducted as follows:

1. Nominations for the three elected positions will last for three days. Candidates who wish to be nominated should inform the CRO during that period, and must be a member in good standing of C-KCG at the time of their nomination. If there is no volunteered candidate, then a person who receives at least two suggestions from two different members will be nominated as a candidate.
2. Each nominated candidate is allowed to campaign on behalf of themselves and any slate (or team) they are a part of during the campaigning period, which will last for at least a week.
3. The CRO will collect a brief biography and campaign platform from each candidate and distribute them in an email to all members of C-KCG prior to voting.
4. Voting will be held right after the end-of-the-year service. The vote will be valid if more than 2/3 of the members have attended the vote and an executive will be elected if he/she receives a majority vote.
5. The ballots will be collected by the CRO and counted; results will be announced immediately at the spot and the result will be posted on the website for two weeks for all the members to get informed.

7. Transition of the Executive

A. During the period from the end of the second week of April until the first day of May, when the new Executive will assume office, it is the responsibility of the departing Executive to orient the newly

elected executive officers to their jobs. This includes teaching the incoming executive about student group and Students' Union policies and procedures, transitioning custodianship of club records and materials (including office and mailbox keys, locker combinations and all passwords to all student group email accounts), and preparing the new Executive to be effective in their roles for the next year's work.

B. It is the responsibility of the departing President to ensure that all student requirements to the Students' Union, including submission of a complete annual report and the removal of all student group records and materials from the club office and locker, have been fulfilled before the incoming Executive assumes office.

C. It is the responsibility of the departing President and VP Finance to bring all accounts up to date to the end of the fiscal year, and to prepare any required financial statements of the club. In addition, the outgoing President and VP Finance must arrange with the respective incoming Executive for the transition of the student group bank accounts into the incoming President's and VP Finance's names. These tasks are to be completed and their outputs delivered to the new Executive no later than the last day of April.

D. It is the responsibility of the incoming Executive to assume custody of all student group records and materials and accountability for all financial activities of the student group and for all club requirements to the Students' Union commencing with the first day of May.

8. Meetings

The Executive will schedule at least two meetings a year for the entire C-KCG membership.

However, meetings can be arranged by the needs of the members. For examples, meetings can be held at the start and the end of the school semester or meetings can be arranged by the members who belong in subgroups like prayer group.

9. Amendments to the Constitution

Any changes (amendments) to this constitution must be approved by a formal vote of the entire student group membership at a publicized meeting of the group. The proposed changes must be made available to all members of the group at least two weeks before the meeting, and require the support of at least two-thirds of the members present and voting at the meeting. A copy of the amended constitution must be submitted to UMSU within two weeks of the meeting

Upon request to change this constitution or replace executive officers, an executive meeting must take place. If the change is approved by the executive members, the suggested amendment will be posted on the group website for two weeks to ask all members if the voting for amendment should take place or not. If a majority of the members agrees to have a vote, the proposed date and

relevant information about the amendment and the voting must be made available to all members of the group at least two weeks before the vote. If more than 2/3 of the members attend the anonymous voting and if a majority supports the proposed change, the amendment must be accepted. The approved amendment will be posted on the group website for 2 weeks, At the end of the two weeks period, the amendment will be in effect.