

Constitution of University of Manitoba Student and Young Professional Group of the Chinese Member's Chapter of the Engineers and Geoscientists of Manitoba

Name

The name of the student group shall be the University of Manitoba Student and Young Professional Group (SYPG) of the Chinese Member's Chapter of the Engineers and Geoscientists of Manitoba (APEGM), also known as SYPG-EGM

Purpose of Group

The vision of the U of M Student and Young Professional Chapter are the same as that of the Chinese Member's Chapter of the EGM, with an emphasis on servicing members who are students at University of Manitoba:

- (a) To assist EGM in matters of business when and as authorized by Council.
- (b) To encourage and facilitate the study, discussion, net working and exchange of ideas and information among the members on all questions of interest as engineers and citizens.
- (c) To provide a forum for members to formally recognize the voluntary contributions of its members to the Association and as citizens in the community.
- (d) To assist members, particularly for those none local, to understand and familiarize the laws and regulations of the Province and the Association.
- (e) To assist, support and to provide mentorship for members to become a registered professional engineer with the Association.
- (f) Establish a registry of Chinese PEngs, PGeos, EITs and GITs within Manitoba.

Membership

Membership will include any Chinese who either pursuing or completed a baccalaureate degree in engineering or geosciences at the University of Manitoba and is in the process of completing the academic requirements to become registered in Manitoba.

Compliance with UMSU/SGPAC Policies and Procedures

SYPG-CPAPEGM will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) and the Student Group Promotion and Affairs Committee (SGPAC).

Executive Officers and Duties

The following are the Executive officers of SYPG-CPAPEGM, along with their duties:

i. Executive:

1. **Team Leader:**
The Team Leader is responsible for leading the SYP Chapters at the U of M groups and U o W groups. The Team Leader is involved with keeping the bigger picture of the organization in mind, long-term planning, ensuring continuity, reporting SYP activities back to the Manitoba Branch committee and helping the group to be as effective as possible.
2. **Secretary:**
The Secretary is responsible for organizing monthly chapter meetings and ensuring the meetings run smoothly. This includes arranging meeting locations, notifying the membership of meetings, making up meeting agendas and take meeting minutes

There are one secretary at University of Winnipeg and University of Manitoba.

ii. Committee Chairs:

1. Event Committee Chair:

The role of the Event Committees is to plan and organize the speaker series events, meet&greet events and networking events. Specific tasks include inviting guests, promoting event, arranging rooms and catering services. Committee director oversees the activities and ensure they carried out effectively.

2. Recruitment Committee Chair:

The role of the recruitment committees is to planning and organizing recruitment activities, including setting up kiosks and promoting events in the class room

Executive Elections and Terms of Office

The two executive members, the Team Leader, and Secretary are elected by the membership at large once per year. Yearly elections will take place at the March meeting.

i. Election Procedures:

1. Prior to the meeting, the executive will appoint an elections officer, who will oversee the election process.
2. A nomination period takes place for one month prior to the March meeting, whereby the nomination goes via writing (e-mail is acceptable) to the elections officer for the three executive positions.
3. At the March meeting the nominated person must be in attendance to accept the nomination. A person can nominate themselves.
4. At the meeting, the appointed candidates are given a 5 minute period to explain what their policies and goals for the position are.
5. Once all the candidates for one position have been given their allotted time, they are then asked to leave the room. At this point the elections officer asks for a show of hands to determine the winner.
6. In the case of a tie, the Elections Officer is required to break the tie.
7. The candidates are brought back into the room and the winner is announced to the group.
8. Elections then occur for the next officer.

ii. Appointment of Committee Chairs:

The executive shall appoint (by conferring among themselves) Officers based on volunteers from the membership at large.

Meeting Schedule:

Meetings shall be held on the first Wednesday of every month during the regular term of the school year (unless otherwise deemed appropriate).

Amendment Formula:

To make any amendment to this constitution, notification of the amendment must be given to the membership at large in writing (e-mail acceptable) at least one month in advance and the meeting prior to voting on the amendment. At the meeting at which the vote is to take place, the amendment can be debated among the membership. Once the amendment is finalized, a vote by a show of hands is called for by the Facilitator, whereby at least 2/3 of the present membership must vote in favor of the amendment in order for it to be enacted. The amendment takes effect as of the successful vote.

Appendix 1

U of M SYPG-CMC(APEGM) Executive and Officers:

Team Leader: Jiawei Yang

Secretary: Lixin Tan

Event Committee:

Yu Song (chair), Youdong Wang, Jin Dong

Recruitment Committee:

Xu Yang (chair), SzeKin Lo, Yu Yang