

# **The Constitution of Association of International Management Students**

---

## **Article 1: Name**

1. The name of the organization shall be the Association of International Management Students, hereafter known as AIMS.

---

## **Article 2: Mission Statement**

1. We welcome incoming exchange students from partner institutions who are studying at the Asper School of Business. We provide comprehensive services to help them get settled and ensure their stay in Winnipeg is memorable. Our services allow exchange students to integrate into student life and help them understand Canadian culture.

2. We assist Asper School of Business students going on exchanges at partner institutions.

3. We provide guidance for students majoring in International Business by helping them establish career paths and explore opportunities to travel and study abroad.

4. We strive to build and maintain relationships with the faculty at the Asper School of Business, the campus community, and the International Business community with the aim of assisting members of AIMS.

5. We provide three primary services to the students: the Buddy Program, AIMS events (social and academic), and guest speaker meetings (Global Talks).

---

### **Article 3: Fiscal Year End**

1. The fiscal year end of AIMS shall be the thirtieth of April.

---

### **Article 4: Membership**

1. Membership in AIMS is open to any undergraduate Asper School of Business student who shows evidence of interest in AIMS.

2. Classes of Members

- A. Active Members are students who are playing active roles within AIMS, also known as the Executive.

- B. General Members shall describe students who have non-executive roles within AIMS; this class of member includes Buddies, current-year Asper incoming exchange students, and general members who have paid the membership fee in the current year.

- C. Alumni Members are AIMS members upon graduation.

- D. Advisors include faculty of the Asper School of Business and private sector professionals who are interested in AIMS.

---

### **Article 5: Executive Committee**

1. All members of the Executive Committee shall:

- A. Be Active Members.

- B. Keep accurate written records of their activities and submit a

position report pertaining to their activities for their successors prior to the fifteenth of May.

2. The Executive Committee and their associated roles are as follows:

A. The President will:

- I. Maintain communication with external and internal organizations at the University of Manitoba.
- II. Prepare agendas and chair meetings.
- III. Attend Student Association Group (STAG) meetings.
- IV. Maintain the goals and vision for AIMS.
- V. Be one of the designated signing authorities on the bank account.
- VI. Ensure the organization develops and follows its Constitution, as well as make any necessary amendments.
- VII. Ensure all executives are fulfilling their roles properly and make appropriate adjustments.

B. The Vice President of Finance will:

- I. Create and maintain a budget for the fiscal year.
- II. Obtain funding from the Deans Office, Commerce Students' Association (CSA), and University of Manitoba Students Union (UMSU), and strive to acquire other sources of funding, including but not exclusive to fundraising.
- III. Provide a summary of actual revenues and expenses at all meetings or upon request.
- IV. Provide the balance of the AIMS bank account at all meetings or upon request.
- V. Manage and deposit funds in the AIMS bank account.

VI. Be the designated co-signing authority on the AIMS bank account.

VII. Manage interactions with the Arthur Mauro Students' Association (AMSA) used item "store" unless otherwise discussed by AIMS Executive.

C. The Vice President of Social Programming will:

I. Plan and manage all of the social events set out by the current year's AIMS Executives, including, but not limited to: Integration Weekends, Potlucks, Farewell Gala, etc.

II. Provide all supporting decision making regarding social events, including but not limited to purchasing necessary supplies/accessories for the events.

III. Ensure the events remain equal to or under budget.

D. The Vice President of Marketing will:

I. Increase awareness of AIMS through promotional material, including but not exclusive to Social Media networks such as Facebook, Instagram, Twitter, etc.

II. Maintain and continuously develop the AIMS website.

III. Email monthly newsletters during the school year to Active and Non-Active Members as well as exchange students.

IV. Promote AIMS events to students and faculty.

E. The Vice President of Academic Programming will:

I. Plan and manage all guest speaker meetings set out by the current year's AIMS Executives.

II. Plan and manage all events relating to community

engagement set out by the current year's AIMS Executives, including but not limited to company tours, Winnipeg excursions, etc.

III. Provide all supporting decision making regarding guest speaker meetings and academic events, including but not limited to purchasing necessary supplies/accessories for the events.

IV. Ensure guest speaker meetings remain equal to or under budget.

F. The Vice President of International Affairs will:

I. Organize buddies for the incoming exchange students.

II. Recruit students to be buddies for incoming exchange students.

III. Be the primary point of contact for AIMS with incoming exchange students.

IV. Organize airport pickups.

V. Be the primary point of contact for AIMS with the Asper School of Business's International Exchange Coordinator.

VI. Maintain relations with Buddies and exchange students throughout the year to ensure all needs are being met.

VII. Be the point of contact for the International Student Representative, should one be chosen.

G. The Vice President of External Affairs will:

I. Work to better connect AIMS with other student groups.

II. Help develop the AIMS program and work with the executive team to create new opportunities for members.

III. Advocate on behalf of AIMS and its members.

IV. Promote the exchange program within the Asper faculty.

3. The term of office for the Executive Committee shall be from May 1 to April 30.

4. The President has the authority to add positions to the Executive Committee (Article (5), Clause (2)) as necessary to a maximum of nine positions in total on the Executive Committee.

5. There will only be one President, and no Co-Presidencies are allowed.

6. Any executive member may be removed from their position by a 2/3 majority vote of the remaining executive members including the president. The vote must be taken at a duly called meeting of all the executive members.

---

### **Article 6: Meeting**

1. There will be at least one meeting every month during the school year during its Regular Session (as described in the University of Manitoba Course Catalogue) from September to April.

2. Non-Members may be granted permission to speak for a fixed time by a majority vote of Members present.

---

### **Article 7: Elections**

1. An Election Meeting shall be held at least six weeks prior to the fiscal year end.

2. The election meeting shall give two weeks' notice to all Asper School of Business students through the use of the posters, csalist, staglist, and any other means necessary to inform the students.

3. The President of the outgoing Executive shall act as the Election Officer.

4. Only current active members and general members may be present at the meeting.

5. Voting will be by secret ballot.

6. The position of the President shall be by voting, and the remaining positions on the Executive Committee shall be selected by the incoming president and the outgoing president of the previous year's executive team through an interview process. Where the past year's president is unavailable to participate in the interview process, then one member of the part year's executive team will be selected by the past president to act on his/her behalf. Final decision on incoming executives lays on the incoming President with advice from the outgoing.

7. Active members and general members are able to cast one vote for their candidate of choice.

A. If there are two or more Presidential candidates, the candidate must win by a majority of valid votes.

B. If there is one Presidential candidate, 1/3 of the sum of active and general members must cast their vote, and the candidate must win by a majority of valid votes.

C. In the event that one of the above is not satisfied, there will be a second round of voting where the first round of votes is discarded.

7. The interview and selection process must be completed before the fiscal year end.

---

### **Article 8: Amendment**

1. Current fiscal year's Commerce Students Association's President, advisors, and the International Exchange Coordinator must be notified in writing of any proposed changes made to the Constitution prior to the approval by AIMS Executive Committee.

2. Motions to amend the Constitution will be approved only if they carry the support of two-thirds of the AIMS Executive. Executive members not present at the meeting will be able to proxy their vote through the President.

3. A motion to amend a proposed amendment to the Constitution will be in order so long as it is germane to the original, tendered amendment.

4. The Exchange coordinator and advisors will be informed of all changes. Approval will be assumed unless otherwise stated.

---

### **Article 9: Dissolving the Organization**

1. In the event that the Active Members decide to dissolve the association by a  $2/3^{\text{rds}}$  majority vote, or in the event that the association becomes inactive, all assets of the association become the property of the Commerce Students Association, to be held in trust for a minimum period of two years.

2. If during this period, the association becomes active again, the trust shall be dissolved, and all assets shall become property of the AIMS.

3. After two years, if the trust has not been dissolved, the Commerce Students Association may dispose of the assets as the Commerce Students Association sees fit.