

UM Chinese Community Club Constitution

Article I. NAME

This organization shall be known as the UMCCC-University of Manitoba Chinese Community Club.

Article II. MISSION

It is the mission of the UM Chinese Community Club to serve and provide help to Chinese students in UM by offering programs, free services, as well as activities. And promote quality and awareness of Student Services within the UM community.

Article III. MEMBERSHIP

Section 1 Membership

- A. Membership of the UM Chinese Community Club shall be open to all Chinese students who have paid the mandatory Associated Students of University of Manitoba fee.
- B. No person will be denied membership based on race, sex, age, color, religious beliefs, sexual orientation or physical/mental handicaps.
- C. Active members shall be defined as those Chinese students who attend a minimum of 3 meetings per semester and take part in the activities we organized. Only active members may hold office, vote in elections, and vote on club business.

Article IV. EXECUTIVE BOARD

Section 1 Officers

The officers of the UM Chinese Community Club shall be President, Vice-President, and Director.

Section 2 Duties of Office

- A. President
 - 1. Enforce the Constitution of the UM Chinese Community Club.
 - 2. Preside over all UM Chinese Community Club meetings with an impartial demeanor.
 - 3. Represent UM Chinese Community Club on all public relations and official functions.
 - 4. Authorize with the assistance of the Director the use of all UM Chinese Community Club funds.

- B. Vice President
 - 1. Assume all responsibilities of the President when necessary.
 - 2. Responsible for advertising all events
 - 3. Maintain all applicable Calendars and Web information.
 - 4. Responsible for attending UMSU meetings.
- C. Director
 - 1. Will preside over UM Chinese Community Club meetings in the absence of the President and Vice President.
 - 2. Prepare and post agenda and minutes of each meeting.
 - 3. Email updated minutes to listserv following each meeting.
 - 4. Maintain accurate attendance and activity/event records including all club correspondence (Email, Voice Mail, Mail Box)
 - 5. Receive, record, and deposit all UM Chinese Community Club funds.
 - 6. Be responsible for retaining all club receipts.
 - 7. Have a bi-weekly financial report available at all meetings.
 - 8. Maintain accurate fiscal records.

Section 3 Terms of Office

One term of office for each executive board member, shall be two (2) semesters. There shall be no limit imposed on the number of terms any member may serve.

Section 4 Vacancies of Office

If a vacancy exists for any position, then a special election shall be held for the vacant position. In the interim the succession of office will be used to fill the position until elections can be held for that position. Succession of office is as follows: President, Vice-President, and Director.

Section 5 Impeachment

- A. Impeachment charges may be initiate against any officer by any member of the club in writing stating the charges:
 - 1. Violation of the UM Chinese Community Club Constitution and/or bylaws
 - 2. Violation of the UMSU Constitution
 - 3. Abuse of powers
 - 4. Neglect of duties
- B. The charges shall be read by the presiding officer at the next meeting, which must be held within seven school days following submission of the charges.
- C. The recommendation for impeachment shall be taken up as the first item of new business.
- D. The officer being impeached shall be removed from office if two-thirds (2/3) of the current membership votes for removal of the said officer.

Article V. MEETINGS

Section 1 Quorum

A meeting shall be declared to have a quorum if a simple majority of the club membership is present.

Section 2 Executive Board

The executive board shall meet at least twice a month during the regular school year.

Section 3 Club Meetings

Meetings shall be held on a monthly basis starting in September during the regular school year. To remain in good standing a member is expected to attend at least two (2) of the regularly scheduled weekly meetings.

Article VI. ELECTIONS

Section 1 Voting

- A. Votes shall be taken during a meeting that has declared a quorum.
- B. Only active club members may vote on club issues.

Section 2 Officers Elections

- A. The officers shall be elected by ballot at the meeting prior to spring break in the spring semester.
- B. The person with a simple majority of the vote will be declared the winner.

Article VII. NEW OFFICERS

Section 1 New officers

New officers when elected shall work with outgoing officers to learn the skills needed to take over the office. New officers shall assume full duties at the last official meeting of the school year.

Article VIII SAFETY AND LIABILITY

The UM Chinese Community Club, and any member of the club acting on behalf of the committee, disclaim any liability whatsoever for any loss, damage, personal injury or death suffered or caused during a Club activity, or while in transit as part of a Club trip.

Article IX. AMENDMENTS

Amendments to the Constitution of the UM Chinese Community Club must be tabled for discussion for a minimum of one week, and then votes will be taken on all new amendments. Amendments will be ratified by the approval of the membership by two-thirds (2/3) of in a meeting that has declared a quorum.

Article X.

RATIFICATION

This Constitution of the UM Chinese Community Club is hereby unanimously ratified by the membership on this the first day of May, in the year Two Thousand ELEVEN.

Respectfully submitted:

Lin Li

President

UM Chinese Community Club

Shengya Huang

Vice President

UM Chinese Community Club