

University of Manitoba Smash Bros. Club Constitution

NAME

- The University of Manitoba Smash Bros. Club can be referred to as “UM Smash” or “UMSBC” for short.
- The name “Executive” shall refer to any member holding an elected executive position of UM Smash.
- The name “Member” shall refer to any individual in good standing with UM Smash who has paid the annual \$5 membership fee. Members have to ability to vote.

PURPOSE / OBJECTIVE

- The objective of this student group is to bring together individuals interested in the Super Smash Bros. video game series, and to assist in organization for regular events with the Manitoba Smash Bros. Community.

MEMBERSHIP

- UM Smash membership is open to any undergraduate or graduate student of the University of Manitoba, as well as to the general public.
- Members who fall into the category of general public must be approved by majority vote.
- At least $\frac{2}{3}$ of the student group must consist of undergraduate students at the University of Manitoba.
- Members will be required to pay a \$5 annual fee.
 - A yearly membership will run from September 1st to August 31st.
- All members of good standing have the ability to vote in executive elections.
- For any reason, the executives of UM Smash can revoke the membership of any individual by majority Executive vote.

POSITIONS

- UM Smash will consist of three executive positions. Each position must be occupied by an undergraduate student of the University of Manitoba. No person can occupy multiple executive positions.
- Each executive position and their duties are described as follows:

1) President

- Call and attend all UM Smash meetings
- Act as a signing authority for UM Smash
- Act as a spokesperson for UM Smash to the public
- Be the contact person for UMSU and SGPAC
- Act as a Chair for meetings if no other Chair has been appointed

2) Vice President of Finance

- Attend all UM Smash meetings
- Act as a signing authority for UM Smash
- Prepare the UM Smash budget
- Bookkeep finances for UM Smash
- Approve all expenses by UM Smash
- At meetings, report on the financial situation of the group

3) Vice President of Affairs

- Attend all UM Smash meetings
- Act as a signing authority for UM Smash
- Assume the duties of the President if the President is unable, or by instruction of the President.
- Take minutes for all UM Smash meetings
- Maintain membership for UM Smash

ELECTIONS

- The annual election process will consist of two phases, the Nomination Phase, and the Voting Phase.

a) The Nomination Phase

- The Nomination phase will begin no later than March 15th.
- In order to run for a position, a member must be nominated by at least one other member. Nominations must be submitted to an Executive member.
- The nomination phase will run for two weeks, and members will be notified of the election.

b) The Voting Phase

- The Voting Phase will begin immediately after the Nomination Phase has ended.
- For this phase, a neutral mediator will be appointed to oversee the process. The mediator does not need to be a member of UM Smash and cannot participate in the election.
- All members can submit one vote per position to the mediator.
- The voting phase will run for two weeks, so all members have an opportunity to vote.
- At the end of the voting phase, the votes will tallied by the mediator, and the winners will be informed.
- Those elected will assume their position starting September 1st.

MEETINGS

- Meetings will be called by the UM Smash President at least once per month during regular session terms.
- A meeting will be called at least once during the summer session term.
- Members will be notified of a meeting a minimum of 24 hours in advance of the meeting time.
- Meetings are open to anyone willing to participate.

FINANCES

- The finances of the group will be the responsibility of the Vice President of Finance, in conjunction with the council.
- No executives shall spend any money on behalf of the group that has not already been authorized by the committee or directly related to the budget assigned to that executive.

TRANSITION OF EXECUTIVES

- Executive positions will be updated annually on September 1st.
- If there is a change in a position, it is the responsibility of the departing members to bring the new executives up to date with all responsibilities and accounts before departure.

COMPLIANCE WITH UMSU/SGPAC POLICIES AND PROCEDURES

- UM Smash will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) and the Student Group Promotion and Affairs Committee (SGPAC).

AMENDMENTS TO CONSTITUTION

- Proposals to make amendments to the constitution must be made at a UM Smash meeting by any member.
- Any changes must be agreed upon by majority executive vote.
- All members will be notified of any constitution amendments.