

# **UNIVERSITY OF MANITOBA STEEL BRIDGE SOCIETY CONSTITUTION / BY-LAWS**

## **ARTICLE I – Name and Objectives**

Section 1. *Name.* The name of the group shall be the University of Manitoba Steel Bridge (UMSB) Society, hereinafter referred to simply as *UMSB Society*.

Section 2. *Objective.* The objective of the UMSB Society shall be to promote the steel construction industry to students, and to provide opportunities to apply classroom learning to real-world applications as they relate to steel construction, through the AISC Student Steel Bridge Competition, guest lectures from industry members, and field trips.

## **ARTICLE II – Membership and Rights of Members**

Section 1. *Members.* Any student at the University of Manitoba who is in good academic standing and is currently pursuing an undergraduate or graduate degree in civil engineering may be a member of the UMSB Society. All members shall be general voting members.

Section 2. *Membership Requirements.* All members are required to become members of both the Canadian Institute of Steel Construction (CISC) and the American Society of Civil Engineers (ASCE).

Section 3. *Rights of Members.* All members shall have equal rights and privileges, except as provided elsewhere in the Bylaws of the UMSB Society.

## **ARTICLE III – Executive Committee and Officers**

Section 1. *Executive Committee.* The management of the UMSB Society shall be vested in an Executive Committee whose voting members shall consist of the officers of the UMSB Society.

Section 2. *Officers.* The Officers of the Executive Committee shall be the Steel Bridge Team Captain, the Competition Team Leads, and at least one (1) Chapter Advisor. The Chapter Advisor shall be a member of the Faculty of Engineering at the University of Manitoba who is also a member of the local ASCE and CISC Chapters.

## **ARTICLE IV – Duties of Officers**

Section 1. *President/Steel Bridge Team Captain.* It shall be the duty of the President to coordinate and oversee all activities of the UMSB Society with the assistance of the other members of the Executive Committee, to preside at all meetings of the UMSB

Society and/or Executive Committee, to represent the UMSB Society at ASCE conferences and related events, and such other duties as are customary and proper for such office. It shall also be the duty of the President to manage the Steel Bridge Team towards its participation in the Student Steel Bridge Competition, to appoint and communicate with team leads through the design process, and represent the team at competitions as Team Captain.

Section 2. *Competition Leads.* It shall be the duty of the Competition Leads to take responsibility for their respective aspects of the competition, whatever duties that may entail. It shall also be their duty to assist the President with the operation of the chapter. The Competition Leads include, but are not limited to: Design Lead, Analysis Lead, Drafting Lead, Construction Lead and Aesthetics Lead.

Section 3. *Chapter Advisor.* It shall be the duty of the Chapter Advisor to oversee the operations of the UMSB Society, to advise the Executive Committee in its operations, and to help cultivate learning throughout the steel bridge design process.

## **ARTICLE V – Nomination and Election of Officers**

Section 1. *Nominating Committee.* The Nominating Committee shall consist of members of the Executive Committee.

Section 2. *Appointment of President/Steel Bridge Team Captain.* The Nominating Committee shall in March to select one (1) candidate to hold the role of President/Steel Bridge Team Captain in the ensuing year and shall obtain the consent of the candidate to serve. Candidates may be nominated by any member of the UMSB Society.

Section 3. *Election of Competition Team Lead Positions.* In fall of the academic year, the president shall oversee the election of Competition Team Leads. All UMSB members are eligible to nominate themselves or another member for appointment. An election meeting will be held to fill all open team lead positions.

Section 2. *Ballots.* At the Election Meeting, all voting members will receive a ballot containing a full list of nominees for all contested positions.

Section 3. *Tallying the Ballots.* Ballots returned shall be counted by the President and Faculty Advisor. For each position the candidate receiving the highest number of votes cast shall be declared elected. In the event of a tie, the vote shall be retaken for tying candidates. If a second tie occurs, the position shall be decided by a coin toss.

## **ARTICLE VI – Activities and Meetings**

Section 1. *Activities.* Regular and special meeting, events, and activities of the UMSB Society shall be held at such times and places as designated by the Executive Committee.

Section 3. *Quorum.* At all membership meetings where business is transacted, 50% of members shall constitute a quorum.

## **ARTICLE VII – Committees**

Section 1. *Standing Committees.* The UMSB Society shall have the following Standing Committees:

- a. Nominating Committee
- b. Steel Bridge Conference Committee

Section 2. *Task Committees.* The Executive Committee shall establish such other committees as needed.

## **ARTICLE VIII – Administrative Provisions**

Section 1. Activities and actions undertaken by the UMSB Society shall be consistent with the policies of the Canadian Institute of Steel Construction, the American Society of Civil Engineers, and the University of Manitoba Engineering Society.

Section 2. The group and all members shall act in accordance with the University of Manitoba Code of Conduct, as presented on the University of Manitoba website.

## **ARTICLE IX – Constitution Amendments**

Section 1. *Proposal.* An amendment to these Bylaws may be proposed by any member of the UMSB Society, containing the text of the amendment.

Section 2. *Process.* These bylaws may be amended only by an affirmative vote of no less than two-thirds of the Members present and eligible to vote at a constituted meeting of the UMSB Society where quorum is present, provided that written notice containing the text of the proposed amendment(s) is circulated at least one (1) week in advance of the meeting.