

UMISA CLUB CONSTITUTION

Article 1 (Name):

The name of the student group shall be the University of Manitoba Iranian Students Association Club, also known as UMISA.

Article 2 (Purpose):

University of Manitoba Iranian Student Association is a non-political, non-religious group which aims to bring people especially the students, with interest in Iranian Heritage together. The Association will organize cultural events as well as member meetings.

The purpose of this association is to provide a basis for preserving and demonstrating the Iranian heritage and bringing the Iranian community members together.

Article 3 (Membership):

Membership is open to any undergraduate or graduate Iranian student of the University of Manitoba, so long as no less than two-thirds of the club is undergraduate students. Memberships for the club last for a full academic year, September to August.

Article 4 (compliance with UMSU):

UMISA will follow all bylaws, policies, and procedures of the University of Manitoba Student's Union (UMSU) especially those found in the UMSU Students Clubs Policies and Procedures document.

Article 5 (Executive Officers and Duties):

The following are the Executive Officers of UMISA, along with their duties:

1-President:

- Attend all meetings of UMISA.
- Act as a signing authority for the club.
- With the Vice President, maintain general supervision over all the members.
- Be the contact person for UMSU.

2-Vice-President:

- Attend all meetings of UMISA.
- Assist the President and Council his/her duties.
- Shall assume the role of acting President in the President's absence.
- With the Senator, organize and coordinate special events during the regular seasons.

3-Senator:

- Attend all the meetings of UMISA.
- Record the club's meetings by the law and prepare an agenda for the meetings.
- Shall act as an announcer if an executive member is unable to attend a meeting.
- Foster communication through proper management.

4-Treasure:

- Attend all the meetings for UMISA.
- Maintain adequate financial records of the club.
- Prepare and submit an annual budget for the club.
- Act as a signing authority for UMISA.

5-Director of Student Service:

- Present concerns of Iranian students and advise the club's administration.
- Organize and oversee public events for UMISA.
- Act as a link and communicator between the club's committee and the students.

6-Marketing and sponsorship coordinator:

- Develop and sell the club's packages to local businesses for the club's events and socials.
- Present concerns about the club's financial status and the budget.
- Search and provide sponsors to increase the budget.

7-Social Media Director:

- Manage UMISA's social media and its official webpages.
- Be well prepared to be the social media designer for the club.
- Be responsible to announce UMISA's social activities.

8- Student Service Programmer:

- Assist the Director of Student Services in the completion of the duties.

Article 6 (Transition of the Executive):

Each September, candidates for President and Vice-President will self-select for candidature. If more than one person wishes to run for each position, a vote of the membership will be held. See Article 8 for terms of voting.

Article 7 (meetings):

The Executives will schedule at least two meetings a year for the entire UMISA membership

Article 8 (Amendments to the Constitution):

Any changes (amendments) to this constitution must be approved by a formal vote on the entire UMISA membership at a publicized meeting of the club. Majority decision wins.

The proposed changes must be made available to all members of the club at least two weeks before the meeting and require the support of at least two thirds (2/3) of the members voting at the meeting in person or by proxy by electronic means.

A copy of the amended constitution must be submitted to UMSU within two weeks of the meeting via the UMSU UMISA portal.

Article 9:

Disbandment of the UMISA will be by majority vote. See article 8 for quorum rules.