

Computer Science Co-op Committee Constitution

Written: October 15, 2018

Article 1: Name

- The name of the student group shall be the Computer Science Co-op Committee, also known as CSCC

Article 2: Purpose of Group

- Promoting the Computer Science Co-operative Program to students within the Computer Science Faculty and to prospective students who are contemplating entering the Faculty of Science.
- Enhance the ability of students to gain knowledge in their field of study through practical exposure to industry leaders and environments.
- Developing connections between students and alumni
- Providing alumni opportunities to reach out to current co-op students as well as provide mentorship.

Article 3: Membership

- Membership is open to any current or former co-op student in the Computer Science Co-op Program.

Article 4: Compliance with UMSU/SGPAC Policies and Procedures

- CSCC will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) and the Student Group Promotion and Affairs Committee (SGPAC).

Article 5: Executive Officers and Duties

The following are the Executive officers of CSCC, along with their duties:

- **President**
 - Attend all meetings of CSCC
 - Act as a signing authority for CSCC
 - Act as spokesperson for CSCC to the public
 - Be the contact person for UMSU and SGPAC
 - Act as Chair for meetings
- **Vice-President**
 - Attend all meetings of CSCC
 - Assist in organizing events

Article 6: Executive Elections and Terms of Office

- As this is the first year the CSCC group has been active, the president and vice-president positions were given to individuals who showed interest in taking on the leadership roles.
- For the following years, positions will be elected during the first meeting of each academic year.

Article 7: Meetings

- The President may call an Executive meeting at any time, but must give the other Executive officers at least 48 hours notice. There shall be at least one Executive meeting every two months during the academic year (September to April).
- The Executive will schedule an annual meeting in September for the entire CSCC membership.

Article 9: Amendments to the Constitution

- Any changes (amendments) to this constitution must be approved by a formal vote of the entire student group membership at a publicized meeting of the group.
- The proposed changes must be made available to all members of the group at least two weeks before the meeting(s), and require the support of at least two-thirds of the members present and voting at the meeting.
- A copy of the amended constitution must be submitted to UMSU within two weeks of the meeting.