



Students Supporting Israel (SSI) - University of
Manitoba Chapter Constitution

Last Revised: January 13th, 2020



SSI Constitution

ARTICLE I – GENERAL

Section 1: The official name of this organization at each campus that it will be active around the nation or abroad should be Students Supporting Israel.

Section 2: The student group will comply with all University policies and procedures, as well as local, state, and federal laws and regulations.

Section 3: The group should operate as a non-profit organization.

Section 4: This organization shall exist for the following purposes:

- I. To provide students with the opportunity to support the position of Israel in the Middle East, discuss fair media coverage of the area, and familiarize students with the current events and Israeli culture.
- II. To promote better understanding of Israel as member of the family of nations and Israel's fundamental right to exist within secure and recognized borders, by openly discussing controversial topics related to Israel.
- III. To provide an organized base for conducting activities such as information sessions, open discussion forums, film screening, guest speakers and informational displays related to the group's interests.

Section 5: This organization agrees to operate in accordance with UMSU's Student Clubs Policies and Procedures.

ARTICLE II – MEMBERSHIP/IMPEACHMENT

Section 1: Membership activities are open to all students, faculty and staff at the Universities.

Section 2: No more than 1/3 of the voting membership shall consist of non-students.

Section 3: Membership is open to all students without regard to race, religion, color, sex, national origin, disability, age, veteran status, creed, marital status.

Section 4: Members will actively participate in at least 1/2 of the group's activities during each semester.

Section 5: Any member/officer may be impeached for misconduct (to be defined by the group (for example, failure to perform duties, attendance, misuse of funds, etc.) The member/officer shall be given a seven day notice and an opportunity to defend him/herself. This impeachment vote shall require a 2/3 majority vote.

ARTICLE III – OFFICERS

Section 1: The officers of this club shall consist of President, Director of Education, Secretary, Director of Finance, Event Coordinator, and Marketing Director.

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Section 2: All officers must be enrolled students at the University in which the group activates from. Students Supporting Israel

Section 3: More than one individual may fill the position of an officer. There can be up to two per position.

Section 4: Executive duties are as followed:

- I. President - Is the primary student contact and “external spokesperson” of SSI, who regularly interacts with other student organizations and University officials. The President is the liaison between SSI and other University or community contacts. The responsibilities of this position tend to include but are not limited to:
 - a) Supervising all SSI meetings
 - b) Overseeing the process of SSI event planning
 - c) Completing all SSI purchase requests
 - d) Submitting all required paperwork for SSI renewal
 - e) Submitting a semester and annual report of SSI activities to the university and SSI National
 - f) Main contact for majority of press reports
 - g) Communicating with the SSI National team and the rest of the chapters.
- II. Director of Education (Educational Strategy) - Responsibilities of the Director of Education include but are not limited to:
 - a) Providing suggestions on how SSI should operate internally and externally with a focus on group dynamics
 - b) Plans board-only events to build internal relationships and team bonding
 - c) Provides insight on success of events, with details on successes and opportunities for improvement
 - d) Assists President and Event Coordinators in deciding best types of events and activities to pursue
 - e) Works with Presidents to develop essential goals for the year
 - f) Making sure SSI is educating its base activists
 - g) Focuses on education aspects of events and works with event coordinators to achieve this
 - h) Works on developing campus-wide surveys regarding general campus sentiment regarding Israel
 - i) Works with President to develop and present educational presentations
 - j) Stay updated on the SSI National events and materials offerings to bring to chapter
 - k) Update the executive committee with current events and news from Israel, the Middle East and Israeli-North American relations.

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- III. Secretary** - Responsibilities include but are not limited to:
- a) Taking minutes at every SSI executive meeting
 - b) Maintaining SSI's history for that academic year
 - c) Assisting with SSI's projects where needed
 - d) Assists in meeting scheduling and agendas
 - e) Composing and maintaining SSI's emails and monthly or bi-weekly emails to members
 - f) Maintaining communication between President and individual participants and general members
- IV. Director of Finance** - Responsibilities include but are not limited to:
- a) Constant communication regarding incoming funds and outlined allocation
 - b) Keeping a detailed spreadsheet regarding spending costs
 - c) Recognizing where funds can be more efficiently used
 - d) Making sure all funds are being utilized without excess spending
 - e) Attending conferences where grants may be received
 - f) Keeping in contact with donor organizations
 - g) Applying for funds for general use or specific events
 - h) Outline of specific requirements necessary to utilize grants
- V. Event Coordinator** - Responsibilities include but are not limited to:
- a) Organizing materials and equipment for events
 - b) Developing event timelines to keep event on track
 - c) Order food and any A/V or other supplies necessary for the event
 - d) Making sure event numbers increase with each passing event
 - e) Advertise event
- VI. Marketing Director / Public Relations** - Responsibilities include but are not limited to:
- a) Increase connections between SSI and other on-campus organizations
 - b) Organize intra/inter-campus collaborations
 - c) Develop relations between SSI and local Pro-Israel and cultural organizations
 - d) Managing social media platforms
 - e) Manage and monitor SSI's publicity

ARTICLE IV – MEETING

Section 1: A regular meeting shall be held bi-monthly during the academic year. A special meeting may be called by any of the officers.

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Section 2: A Quorum shall be present in order to conduct official business of the club. A quorum shall consist of 2/3 of the officers and/or 50% of the voting membership.

ARTICLE V – BY-LAWS

Section 1: By-Laws may be proposed by the membership and may be adopted by a majority vote on those present at the meeting when a quorum is present.

ARTICLE VI – AMENDMENTS

Section 1: Amendments to the constitution may be proposed by any member of the club, such proposals shall be submitted in writing to the president for a first reading to the membership at a regular meeting prior the meeting at which the proposed amendment is to be voted on.

Section 2: Duty proposed amendments shall be submitted to a vote of the voting member's providing quorum is present. A 2/3 majority vote in favor shall be required for adoption of such amendment.