

Article 1: Name of Club

The name of the student group shall be the University of Manitoba motionball committee.

Article 2: Purpose of Club

The University of Manitoba motionball committee exists to provide an opportunity for University of Manitoba students to get involved and create a fun opportunity to give back to the community. Our committee builds awareness and raises money for the Special Olympics Canada Foundation by targeting the “next generation” of supporters.

Article 3: Membership

The committee is opened to any undergraduate or graduate student at the University of Manitoba. The committee is made up of two event directors, which are chosen at the end of the previous year and ten committee members. The committee members then apply through an online process and are chosen by the two events directors before the final event.

The committee lasts for half of a full academic year from September to January.

Article 4: Compliance with UMSU and UMSU Club Policies and Procedures

The University of Manitoba motionball committee will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) especially those found in the UMSU Student Clubs Policies and Procedures document.

Article 5: Executive Officers and Duties

The following are the Events Directors of the University of Manitoba motionball Committee:

- 1) Co-Event Directors
 - a. Attend all meetings
 - b. Act as signing authority for University of Manitoba motionball committee
 - c. Act as spokesperson for University of Manitoba motionball committee
 - d. Be the contact person for UMSU
 - e. Act as chair for meetings if no other chair has been appointed

- 2) Volunteer Coordinator
 - a. Attend all meetings
 - b. Reach out to students, friends and family to volunteer at the event
 - c. Keep track of volunteer information
 - d. Assigning roles to volunteers
 - e. Create referee packages

- 3) Sponsorship Finder
 - a. Apply and find grants to raise money for the event
 - b. Find prizes
 - c. Build relationships with previous sponsors
 - d. Create packages
 - e. Send packages to everyone

- 4) Special Olympics Liaison
 - a. Build a relationship between Special Olympics Canada and University of Manitoba Committee
 - b. Find Special Olympic Athletes to attend the final event
 - c. Getting names, shirt sizes, etc., of the participating Special Olympic Athletes

- 5) Marketing Coordinator
 - a. Promote and share upcoming events, deadlines, and information about the motionball Marathon of Sport event
 - b. Develop a relationship with the faculty of kinesiology recreation management communications officer
 - c. Understand rules for sharing and putting up posters around the University of Manitoba campus
 - d. Stay in contact with Bison Sports and UMSU

- 6) Event Logistics
 - a. Find facility space for final event in January
 - b. Find entertainment for the final event in January
 - c. Staying in contact with MiniU and acquiring information about borrowing equipment for the final event in January
 - d. Find photographers and videographers for the final event in January

- 7) Party Squad
 - a. Look into possible silent auction prizes
 - b. Think of prize contest ideas

Article 6: Executive Elections and Terms of Office

The committee is chosen by the Event Directors no later than the end of September on an annual basis.

Prior to choosing the committee, University of Manitoba students will submit applications in order for the Co-Event Directors to properly chose the right committee members in order to prepare for the final event and be able to fundraise money.

Article 7: Transition of the Directors

During the period from the end of the final event in January to the end of the school year in April, when the new event directors will be chosen and given their role, it is the responsibility of the departing Directors to orient to newly appointed Event Directors of their jobs. This includes teaching the incoming Directors about the student club and UMSU policies and procedures, transitioning club records and materials (including office, locker combinations, all passwords to all student club social media accounts, and the clubs bank account), and preparing the new Directors to be effective in their roles for the next years' work.

Article 8: Meetings

The Event Directors may call a meeting at any time but must give the committee members 48 hours in advance notice. There shall be at least one meeting each month throughout the University of Manitoba motionball committee time frame.

Article 9: Amendments to the Constitution

Any changes (amendments) to this constitution must be approved by a formal vote of the entire student club committee at a publicized meeting of the club.

The proposed changes must be made available to all members of the club at least two weeks before the meeting and require the support of at least two-thirds of the members present and voting at the meeting.

A copy of the amendment constitution must be submitted to UMSU within two weeks of the meeting via the UMSU University of Manitoba motionball committee portal.