

University of Manitoba Hong Kong Concern (UMHKC)

Student Club Constitution

Article 1: Name

The name of the student group shall be University of Manitoba Hong Kong Concern, also known as UMHKC.

Article 2: Purpose of Club

In response of the ongoing Hong Kong pro-democracy movement, a group of U of M students that are concerned about the human right and democracy status of Hong Kong, has decided to come together, and support those who are taking action to fight for freedom and democracy in Hong Kong.

This group is established with the aims of:

- Publicly expressing support for the pro-democracy movement as an overseas student group;
- Providing information about the movement for students residing in Canada; and
- Raising Canadians' attention towards the movement and seek global awareness

Article 3: Membership

- Memberships for the club last for a full academic year, September to August.
- Membership is open to any undergraduate or graduate student of the University of Manitoba, so long as no less than two-thirds of the club is undergraduate students.

Article 4: Compliance with UMSU and UMSU Clubs Policies and Procedures

UMHKC will follow all bylaws, policies, and procedures of the University of Manitoba Students' Union (UMSU) especially those found in the UMSU Student Clubs Policies and Procedures document.

Article 5: Executive Officers and Duties

The following are the Executive Officers of UMHKC, along with their duties:

- 1) Contact person
 - a. Act as signing authority of UMHKC
 - b. Be in charge of responding to any enquiries about UMHKC
 - c. Attend all meetings of UMHKC
 - d. Communicate with UMSU and members of UMHKC on upcoming events or any other matter
 - e. Act as Chair for meetings if no other Chair has been appointed
- 2) Finance Manager
 - a. Act as signing authority of UMHKC
 - b. Maintain adequate financial records of UMHKC
 - c. Prepare and submit an annual budget for UMHKC
 - d. Attend finance related meetings
- 3) Event manager
 - a. Act as signing authority of UMHKC

- b. Be responsible of organizing events, event promotions, and booking equipment from UMSU
 - c. Attend event related meetings
- 4) General manager(s)
 - a. Act as signing authority of UMHKC when none of the contact person, finance manager, event manager are available, or been authorized by the above three executives.

Article 6: Executive Elections and Terms of Office

- All UMHKC election of executives will be serving for a one-year term.
- All executive candidates would be voluntary. An election meeting that all members shall attend would be held before 1st November.
- If there are multiple candidates for the same post, the one with the most votes would be elected;
- if there is only a single candidate, the candidate would be automatically assigned the post, unless more than 40% of the members has voted against the candidate. In that case, the new candidate would be elected between those who voted against the original candidate.

Article 7: Transition of the Executive

- Starting from the day after the election meeting, the new candidates will be assisting the departing executives on duties of their own post. The departing executives are responsible of teaching the incoming executives on the management of the UMHKC.
- A month after the election meeting, the new executive will be taking full responsibility on the management of UMHKC.
- The departing contact person will be in responsibility of handing in required documents to UMSU, as well as passing any documents to the new executives by request.

Article 8: Meetings

Any of the executives will be in responsible of calling executive/member meeting at any time, but must notice all participants 24 hours before the meeting.

There shall be at least one Executive meeting each month, two member meeting per year.

Article 9: Amendments to the Constitution

Any changes (amendments) to this constitution must be approved by the entire student club membership at a meeting in the same manner of the election meeting.

The proposed changes must be made available to all members of the club at least one week before the meeting, and require the support of at least two-thirds (2/3) of the members present and voting at the meeting.

A copy of the amended constitution must be submitted to UMSU within two weeks of the meeting via the UMSU UMHKC portal.