



**CWRA ACRH**

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Canadian  
Water  
Resources  
Association

Association  
Canadienne  
des Ressources  
Hydriques

**Winnipeg  
Canadian Water Resources Association  
Student and Young Professional Chapter**

**Official Constitution**

Created: January 27<sup>th</sup> 2006

Revised: May 11<sup>th</sup>, 2020

### **Student Group Description:**

The Canadian Water Resources Association is a national group of individuals and organizations interested in the management of Canada's water resources. The Winnipeg Student and Young Professional Chapter of the CWRA is a regional chapter specialized to aid students and young professionals in their professional, academic and personal development. The CWRA-SYP Chapter is a student group in Winnipeg that provides students an opportunity to expand their knowledge about water issues. The CWRA-SYP achieves this by providing activities throughout the year. These activities include networking opportunities, presentations of water topics by professionals, conference opportunities, and social activities. As a member of the CWRA-SYP, one would have access to a one on one mentoring program, and the ability to meet other people (both students and professionals) who share a vested interest in water.



## Winnipeg CWRA SYP Constitution

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## Winnipeg CWRA SYP Constitution

### Preamble:

The Canadian Water Resources Association is a national group of individuals and organizations interested in the management of Canada's water resources. The Winnipeg Student and Young Professional Chapter of the CWRA is a regional chapter specialized to aid students and young professionals in their professional, academic, and personal development.

### I. Name of Student Group:

#### i. Full Name:

Canadian Water Resources Association Student and Young Professional Chapter -  
Winnipeg

#### ii. Acronym:

CWRA SYP – Winnipeg Chapter

### II. Purpose of Student Group:

The vision of the U of M Student and Young Professional Chapter are the same as the national CWRA:

***'Helping manage water resources with a commitment to environmental, economic and social sustainability.'***

The four pillars upholding this vision are:

1. Education (about the CWRA and water issues in Canada and globally);
2. Networking (among professionals and students of a variety of disciplines);
3. Special projects (engaging in activities around the community or abroad);
4. Fun (intertwined with the other three pillars).

### III. Membership:

The Winnipeg CWRA SYP Chapter is open to all students and young professionals (people who have graduated within the last three years) with an interest in water issues.



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It is encouraged that Winnipeg SYP members join the National CWRA as a student member.

### IV. Executive and Governing Structure:

The CWRA SYP executive is made up of several members. They are the Team Leader, the Facilitators and the Secretary. See Appendix 2 for names and contact information.

### V. Duties of Officers and Executives:

#### i. Executive:

1. **Team Leader:** The Team Leader is responsible for leading the SYP Chapters at the U of M groups and U of W groups. The Team Leader is involved with keeping the bigger picture of the organization in mind, long-term planning, ensuring continuity, reporting SYP activities back to the Manitoba branch committee and the National SYP board, and helping the group to be as effective as possible.
2. **Facilitators:** The Facilitator is responsible for organizing social events and member recruitment. Recruitment tasks include promoting SYP at class and setting up a kiosk. More than one facilitator may hold a position on the executive to represent a membership base from different faculties and schools or past years.
3. **Secretary:** The role of the secretary is to take minutes at the monthly meetings and to communicate internally with members of the organization at large.
4. **Treasurer:** The role of the treasure will entail seeking out funding support for the SYP chapter in addition to managing the finances and expenditure throughout the academic year.

#### ii. Officers:

1. **Education Officer:** The education officer oversees the speaker series events and other activities that are education-related. The role of the education officer is to ensure the educational role of SYP among members and public.



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2. Networking Officer:  
The networking officer oversees the annual networking events and other activities that help to improve communication and team building among members.
3. Special Projects Officer:  
The special projects officer engages in activities around the community or abroad. The role of the special projects officer is to explore the opportunities of extending the spectrum of activities that suits the vision of SYP.
4. Mentorship Officer:  
The role of the Mentorship Officer is to facilitate the mentorship program of the CWRA SYP Chapter. This includes finding and organizing mentors and mentees, and participating in on conference calls on Mentorship with other Mentorship Officers of the CWRA.
5. Chapter Support Officer:  
The role of the CSO officer is to participate in conference calls with other members of this subcommittee throughout Canada in order to provide the committee with input from the Winnipeg SYP chapter. The purpose of the committee is to provide a means for team leaders to obtain the support and ideas from other team leaders across Canada to better lead their individual chapters. The committee also works on facilitating new chapter development as well as marketing the CWRA SYP across the nation. The role of the officer is dependent on the National SYP, and will therefore be the responsibility of the Team Leader until significant interest arises.
6. Governance and Administration Officer:  
The roles of the Governance and Administration Officer are twofold. First, to work on projects that consider the overall governance and administrative effectiveness of the SYP initiative, and second, to provide a place for oversight of SYP activities within the CWRA. This also includes participating in on conference calls on Governance and Administration with other Governance and Administration Officers of the CWRA. The role of the officer is dependent on the National SYP, and will therefore be the responsibility of the Team Leader until significant interest arises.
7. Conferences Officer:  
There are two primary roles of the Conferences Officer for national and local conferences are to organize events for SYP Members and organize volunteers from the SYP. The Conferences Officer will also participate in on conference calls on the National Conference with other Conferences Officers of the CWRA.



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### 8. Social Media Officer:

The Social Media Officers act as Administrators of the Winnipeg CWRA SYP social media pages (Facebook and Twitter). This role includes posting material, at least once weekly, that fits within four pillars of the CWRA SYP vision, and furthers connections with other SYP chapters. Social Media Officers are to ensure that all material posted is appropriate and reflects well on the CWRA. This position is intended to be filled by 2-3 people.

### 9. Outreach Officer:

The Outreach Officer is responsible for coordination and design of promotional material (primarily posters). This position is intended to be filled by 1 person.

## VI. Elections and Appointment of Officers:

The executive members, the Team Leader, Facilitator, and Secretary are elected by the membership at large once per year. Yearly elections will take place at the March meeting.

### i. Election Procedures:

1. Prior to the meeting, the executive will appoint an elections officer, who will oversee the election process.
2. A nomination period takes place for one month prior to the March meeting, whereby the nomination goes via writing (e-mail is acceptable) to the elections officer for the three executive positions.
3. At the March meeting, the nominated person must be in attendance to accept the nomination. A person can nominate himself or herself.
4. At the meeting, the appointed candidates are given a 5-minute period to explain what their policies and goals for the position are.
5. Once all the candidates for one position have been given their allotted time, they are then asked to leave the room. At this point, the elections officer distributes one pre-made ballot to each SYP member in attendance. Members are asked to select one of the candidates as their choice for new executive and place their completed ballot in a ballot box. The Elections Officer may also vote.



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6. The Elections Officer then asks all attendees to leave the room while he or she tallies the votes.
7. In the case of a tie, the Elections Officer is required to break the tie.
8. The candidates and other attendees are brought back into the room and the winner is announced to the group.
9. Elections then occur for the next officer.

### ii. Appointment of Officers:

The executive shall appoint (by conferring amongst themselves) Officers based on volunteers from the membership at large.

## VII. Meeting Schedule:

Meetings shall be held on the first Wednesday of every month during the regular term of the school year (unless otherwise deemed appropriate).

## VIII. Amendment Formula:

To make any amendment to the constitution of the Winnipeg CWRA SYP Chapter, notification of the amendment must be given to the membership at large in writing (e-mail acceptable) at least one month in advance and the meeting prior to voting on the amendment. At the meeting at which the vote is to take place, the amendment can be debated among the membership. Once the amendment is finalized, a vote by a show of hands is called for by the Facilitator, whereby at least 2/3 of the present membership must vote in favour of the amendment in order for it to be enacted. The amendment takes effect as of the successful vote.





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Appendix 1

**CWRA SYP – Winnipeg Chapter Executive and Officers:**

<b>Executive</b>		
<b>Team Leader</b>	Name:	Brittany Peters
	Email:	petersb7@myumanitoba.ca
	Phone No.:	204-461-3034
<b>Facilitator</b>	Name:	Kevin Lees
	Faculty/School:	University of Manitoba (Past Executive)
	Email:	<a href="mailto:leesk346@myumanitoba.ca">leesk346@myumanitoba.ca</a>
	Name:	Marie Broesky
	Faculty/School:	University of Manitoba
	Email:	mowrede@gmail.com
	Name:	N/A
	Faculty/School:	N/A
	Email:	N/A
<b>Secretary</b>	Name:	McKenzie Perry
	Email:	Perryk1@myumanitoba.ca
<b>Treasurer</b>	Name:	Randula Senarathbandara
	Email:	randulas@myumanitoba.ca
<b>Officers</b>		
<b>Outreach</b>	Name:	
	Email:	
<b>Networking</b>	Name:	
	Email:	
<b>Special Projects</b>	Name:	Sunny Dhillon
	Email:	dhillo14@myumanitoba.ca
<b>Mentorship</b>	Name:	Rodell Salonga
	Email:	salongar@myumanitoba.ca



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<b>Chapter Support and Outreach</b>	Name:	
	Email:	
<b>Governance and Administration</b>	Name:	
	Email:	
<b>Conferences</b>	Name:	
	Email:	
<b>Social Media</b>	Name:	Marie Broesky
	Email:	mowrede@gmail.com
	Name:	
	Email:	
	Name:	N/A
	Email:	N/A