



UMSU Board of Directors Meeting
March 24, 2022, 6:30pm
Microsoft Teams Meeting

Attendance

Brendan Scott, UMSU President
Emily Kalo, UMSU VP Advocacy
Brook Rivard, UMSU VP Finance & Operations
Taylor MacLeod, Indigenous Students' Representative
Tolani Olanrewaju, International Representative
Caleigh Guillou-Cormier, Accessibility Students' Representative
Ria Nirula, LGBTTQ* Students' Representative
Dario Duque-Giraldo, Arts Student Body Council
Elbethel Masresha (proxy), Arts Student Body Council
Hannah Belec, Arts Student Body Council
Kimberly Nicolasora, Commerce Students' Representative
Theia Clarke, Community Health Students' Association
Eric Martel, Education Students' Council
Josie Meggison, Faculty of Agriculture Students' Organization
Cody Dangerfield (proxy), Manitoba Law Students' Association
Kaleab Balihok, Nursing Students' Association
Joshua Cariou, PERKS
Simranpreet Dhaliwal, Pharmacy Students' Association
Kevin Schultz-Arellano, Students' Architectural Society
Molly Crandall, Science Students' Association
Jasmine Tingey, Science Students' Association
Tiffany Tantakoun, Science Students' Association
Tristan Rohatynsky, Science Students' Association
Soumik Deb Simanto, SESES
Thi Anh Pham, Social Work Students' Association
Miona Milovanovic, Faculty of Music Students' Association
Travis Hunnie, Students of Fine Art
Manjyot Kalkat, University of Manitoba Engineering Society
Selena Gonzalez, University 1 Student Council
Allisther de Castro, University 1 Student Council
Lauren Slegers, Governance Committee Chairperson
Carly Frey, Recording Secretary
Yashas Samtani, UMSU Chairperson
Eric Johnson, Judicial Board Chairperson
Steven Harrison, CanU
Jaron Rykiss, Student-at-large

Business

1. Call to Order

UMSU Chairperson, Yashas Samtani, calls the meeting to order at 6:32p.m. with the reading of a statement of acknowledgement that the meeting is taking place on Treaty 1 Territory.

2. Approval of Agenda

MOTION – BE IT RESOLVED THAT the agenda be approved as presented.

Moved by *Hannah Belec*, seconded by *Dario Duque Giraldo*.

Motion carried.

3. Approval of Previous Meeting Minutes

a. March 10, 2022

MOTION – BE IT RESOLVED THAT the draft minutes from the Board of Directors meeting on March 10, 2022 are approved as recorded.

Moved by *Emily Kalo*, seconded by *Dario Duque Giraldo*.

Motion carried.

4. Presentations

a. CanU

CanU provides a presentation to the board, a copy is available through the link below, and a supporting document is attached.

[CanU Canada UMSU Presentation](#)

b. 2022/2023 UMSU Operating Budget

Brook Rivard provides a presentation to the board of the 2022/2023 UMSU operating budget. A copy is attached to the minutes for record.

5. Current Business

No current business discussed.

6. New Business

a. Motion 0530

Whereas the UMSU Executive Committee has reviewed and approved the 2022/2023 UMSU Operating Budget;

Whereas the UMSU Finance Committee has reviewed and approved the 2022/2023 UMSU Operating Budget;

Be it resolved that the 2022/2023 UMSU Operating Budget be approved as presented and attached.

Moved by Finance Committee.

b. Motion 0531

WHEREAS UMSU working groups are regularly created, but there is no current procedure for their creation,

AND WHEREAS the Board of Senior Sticks and Assembly of Club Executives have been merged to form the Student Executive Assembly,

AND WHEREAS UMSU has no current policies to address conflicts of interest that arise for executives, Board of Directors members, and ex-officios,

BE IT RESOLVED that the following changes be made to the UMSU Bylaws and Governance and Operations Manual:

See attached summary of changes, and tracked changes version of the governing documents. Note that only the portions of the Bylaws and Governance and Operations Manual that require changes have been included, all other sections will remain unchanged

Moved by Governance Committee.

7. Reports of the Executive

a. President

UMSU President, Brendan Scott, provides a summation of his written report, submitted to the Board of Directors as part of the March 24, 2022 board package.

b. VP Advocacy

UMSU VP Advocacy, Emily Kalo, provides a summation of her written report, submitted to the Board of Directors as part of the March 24, 2022 board package.

c. VP Community Engagement

UMSU VP Community Engagement, Tino Dogo, submitted a written report to the Board of Directors as part of the March 24, 2022 board package.

d. VP Finance & Operations

UMSU VP Finance & Operations, Brook Rivard, provides a summation of his written report, submitted to the Board of Directors as part of the March 24, 2022 board package.

e. VP Student Life

UMSU VP Student Life, Savannah Szocs, provides a summation of her written report, submitted to the Board of Directors as part of the March 24, 2022 board package.

8. Reports of the Committees

a. Executive

No report.

b. Finance

No report.

c. Governance

Governance Committee reports that they will do a presentation on their motion at the next meeting, prior to voting.

d. Judicial Board

No report.

e. Member Services

No report.

f. Selections

No report.

9. Reports of Board Members

No reports.

10. Announcements

The UMSU Accessibility Representative announces a survey for accessibility and scholarships, the deadline is March 31.

The UMSU LGBTTQ* Representative reminds the board that the deadline for the UMSU Community Scholarships is March 31.

Board members are reminded to send their faculty/association election results to cfrey@umsu.ca.

11. Adjournment

Meeting adjourned at 7:33pm.

CanU Canada

UMSU Presentation

March 24,2022

[Slide 2]

CanU is a registered Canadian charity affiliated with the University of Manitoba and their co-curricular program. CanU facilitates community engagement on campus and virtually with hundreds of U of M students and youth Grades 5-12.

CanU Introduces youth to the U of M through a wide range of learning, life and leadership opportunities through experiences designed and led by U of M students!

[Slide 3]

CanU works with hundreds of youth in Grades 5-12 and they are categorized into different cohorts. We currently work with close to 70 schools across Winnipeg to provide CanU experiences. We work with admin, teachers and volunteers to help support the participants and get them engaged with CanU. Our youngest participants start in Grade 5 & 6. This program/pathway is known as Inspire. Participants in get to explore a variety of learning experiences each week. We often think of Inspire as University 1 as participants get to try different things before selecting a major. The Aspire program/pathway engages participants in Grades 7-9 where participants get to select an academy-based experience that typically runs for 5-6 weeks. Each week they build on information and dive into deeper topics. The Rise program/pathway is geared towards participants in Grades 10-12. Participants engage in special partner-based opportunities, volunteer experiences and learning projects.

[Video 1]

This video highlights one of our Rise participants as they describe how CanU volunteers have impacted their life.

[Slide 5]

CanU relies heavily on our volunteers and program partners in order to provide hands-on experiences for participants.

We partner with a variety of faculties, departments and student and community groups, such as Let's Talk Science, Faculty of Education, Faculty of Law, and Campus Food Strategy Group. CanU is also a practicum placement for students in the Faculty of Kinesiology & Recreation as well as for students in the Department of Human Nutritional Sciences. In addition to the Fort Garry campus, we also work with

the Faculty of Health Sciences at the Bannatyne campus where students in Medicine and Pharmacy complete their service-learning course with CanU.

Our program partners design hands on learning experiences for participants to engage in. During the 2020-2021 programming year, CanU partnered with over 40 campus and community partners. To ensure that the virtual learning experiences are engaging, many of our partners would create learning kits which contained materials, activities and supplies for the kids to use during the sessions. From November to March, we have delivered and prepared 1700 learning kits.

[Video 2]

This video highlights one of our former CanU Law coordinators.

[Video 3]

This video highlights our current Architecture coordinator.

[Slide 9]

As CanU transition to more in person experiences, we are looking to grow the opportunities that we offer Winnipeg youth, so we would love to connect with more students' groups. If you have a passion or an idea (or share what your club stands for), we would love to have a conversation with you about how we can partner or introduce your student group to potentially future U of M students.

Let's Stay connected!

Email- office@canucanada.org

Website: canucanada.org

Follow us on: [Instagram](#), [Facebook](#) & [YouTube](#)

Check out our podcast CanU Imagine on all streaming platforms!

Budget Summary		2020/2021	2021/2022	2022/2023
		Actual	Budget	Budget
Revenue				
General				
	Fees	1,550,612	1,655,000	1,895,000
	Commissions	0	0	0
	Operational Revenue	1,036,089	403,250	54,100
		2,586,701	2,058,250	1,949,100
Business/Departments(Net)				
	Marketing	(237,473)	(267,000)	(396,000)
	GPA's	0	0	217,000
	IQ's	0	0	20,000
	Digital Print & Design Centre	0	0	0
	Degrees	0	0	23,000
	The Hub	0	0	37,000
	UMCycle	(753,360)	0	0
	Service Centre	0	0	(119,900)
	This is a total of all business losses	(990,833)	(267,000)	(218,900)
	Total Revenue	\$1,595,868	\$1,791,250	\$1,730,200
Expenses				
Governance				
	Executive Personnel	192,130	199,500	216,500
	Governance Personnel	119,175	121,500	124,200
	Executive/Council Meetings & Training	5,336	13,000	24,000
	Administration	43,371	41,000	111,500
	Student Services	61,054	280,000	272,500
	Elections	16,166	21,000	23,000
Operations				
	Personnel	606,606	608,500	672,000
	Administration	35,862	50,500	58,000
	Professional	148,989	145,000	152,000
	Occupancy	45,193	51,500	51,500
	Retained Earnings	0	25,000	25,001
		1,273,882	1,556,500	1,730,201
Net		\$321,986	\$234,750	\$0

Governance		2020/2021	2021/2022	2022/2023
		Actual	Budget	Budget
Revenue				
Governance Revenue				
5001-15	Governance Fees	495,000	396,000	480,000
5009-15	Commissions		0	0
		495,000	396,000	480,000
Expenses				
Executive Personnel				
8000-15	Executive Salaries & Benefits	189,755	192,000	208,000
8002-15	Parking/Transit	788	5,000	5,000
8003-15	Executive Discounts		0	1,000
8004-15	Executive Transition	1,587	2,500	2,500
		192,130	199,500	216,500
Governance Personnel				
8050-15	Salaries and Statutory Benefits	116,853	118,000	117,000
8055-15	Assistants	1,821	1,000	3,000
8060-15	Parking/Transit	872	1,500	2,000
8061-15	Professional Development		1,000	1,000
8062-15	Travel/Meetings/Conferences	(371)		1,200
		119,175	121,500	124,200
Executive/Council Meetings & Training				
8070-15	Executive	1,821	4,000	5,000
8071-15	Council	3,493	5,000	7,500
8072-15	Committee	22	2,500	2,500
8073-15	Council Retreat		500	7,000
8075-15	Retreat, UMSU Skills, Appreciation		1,000	2,000
		5,336	13,000	24,000
Administration				
8021-15	Professional Fees	2,594	8,000	10,000
8022-15	Travel/Meetings/Conferences	1,657	5,000	17,500
8023-15	Office Supplies	596	3,000	3,000
8024-15	Telephone	9,447	10,000	10,000
8030-15	External Advocacy	1,141	5,000	5,000
8270-15	Participatory Budget	20,000		
8301-15	Community Support	600	5,000	5,000
8302-15	Campaigns	7,336	5,000	5,000
8303-15	CASA			56,000
		43,371	41,000	111,500
Elections and Winter Referenda				
8500-15	CRO/DRO	8,000	9,000	10,000
8501-15	Poll Clerks		500	500
8502-15	Administration	5,962	9,000	10,000
8505-15	Candidate Reimbursements	2,204	2,500	2,500

	16,166	21,000	23,000
Total Expenses	376,178	396,000	499,200
Governance Administration	118,822	0	(19,200)

Governance	2020/2021	2020/2021	2022/2023
	Actual	Budget	Budget
Funding Revenue			
5003-15 Community Group Fees	115,585	110,000	125,000
5002-15 Endowment Funding		150,000	150,000
	115,585	260,000	275,000
Student Services			
8210-15 Peer Tutoring	379		
8250-15 Student Club Support	33,335	132,000	54,000
8251-15 Food Hampers	15,000	25,000	7,000
8252-15 Foodbank		12,500	15,000
8253-15 Inner City Social Work		5,500	5,500
8255-15 Hardship	7,700	20,000	20,000
8256-15 CIF			96,000
8271-15 International Student Services		15,000	
8300-15 General Sponsorship	2,210	25,000	30,000
8305-15 Student Transit Subsidy	3,255	5,000	
8025-15 Participatory Budget		20,000	25,000
8100-15 Travel Grants	(825)	20,000	20,000
	61,054	280,000	272,500
Governance Student Services	54,531	(20,000)	2,500
Total Governance	173,353	(20,000)	(16,700)

Operations		2020/2021	2020/2021	2022/2023
		Actual	Budget	Budget
Revenue				
Revenue				
5000-11	Union Fees	1,435,027	1,325,000	1,550,000
5001-11	Governance Fee Transfer	-495,000	-396,000	-480,000
5003-11	Sustainability Fee		70,000	70,000
5015-11	Operating Account Interest	40,798	25,000	38,100
5020-11	Rental Income		0	
5030-11	UMFM Administration Fee	10,000	10,000	10,000
5031-11	Manitoban Administration Fee	4,603	6,000	6,000
5040-11	Wage Subsidy	980,688	362,250	
		1,976,116	1,402,250	1,194,100
Business Income				
	GPA's	0	0	217,000
	IQ's	0	0	20,000
	Digital Print & Design Centre	0	0	0
	Degrees	0	0	23,000
	The Hub	0	0	37,000
	UMCycle	0	0	0
	UMSU Service Centre	0	0	(119,900)
	Marketing	(237,473)	(267,000)	(396,000)
		1,976,116	1,135,250	975,200

Operations		2020/2021	2020/2021	2022/2023
		Actual	Budget	Budget
Expenses				
Personnel				
7000-11	Salaries and Benefits	586,100	600,000	650,000
7001-11	Assistants	13,140	1,000	2,500
7005-11	Staff Training		1,000	2,000
7006-11	Professional Development	2,502	1,500	5,000
7007-11	Conferences			2,500
7010-11	Staff Appreciation	4,864	5,000	10,000
		606,606	608,500	672,000
Administration				
7100-11	Office Supplies	7,077	8,000	7,500
7101-11	Parking/Transportation	1,279	10,000	10,000
7102-11	UMSU Van	2,120	3,000	1,000
7105-11	Bank Charges/Exchange	6,289	9,000	10,000
7110-11	Computers	3,788	2,000	10,000
7115-11	Job Vacancies	250	500	1,000
7116-11	Photocopying	232	500	500
7117-11	Postage	1,067	2,000	2,500
7118-11	Telephone	11,987	13,000	13,000
7119-11	Memberships	1,773	2,000	2,000
7125-11	General Business Expense		500	500
7130-11	Courier			
		35,862	50,500	58,000
Professional				
7150-11	Legal	23,954	10,000	10,000
7160-11	Audit	32,665	35,000	36,000
7170-11	Insurance	91,381	100,000	100,000
7175-11	Professional Fees	989		5,000
7180-11	U Pass			1,000
		148,989	145,000	152,000
Occupancy				
7200-11	Repairs & Maintenance	2,200	1,500	1,500

7400-11	Security	42,993	50,000	50,000
		45,193	51,500	51,500

Retained Earnings

7900-11	Allocation		25,000	50,000
		0	25,000	50,000

Total Operations	1,139,466	254,750	(8,300)
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Marketing	2020/2021 Actual	2020/2021 Budget	2022/2023 Budget
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Revenue

5310-26	Business Marketing Revenue	0	1,000	27,600
5311-26	Tabling Revenue	0	1,000	35,000
5320-26	General Revenue	1,000	0	900
		1,000	2,000	63,500

Personnel

7000-26	Salaries & Benefits	213,133	210,000	250,000
7001-26	PT Salaries & Benfits	0	0	25,000
7005-26	Staff Training	0	2,000	5,000
7006-26	Professional Deveopment	0	2,000	0
7007-26	Volunteer Coordinator	0	0	0
7010-26	Volunteer Recruitment/Training/Appreciation	262	6,000	2,500
		213,395	220,000	282,500

Administration

7100-26	Office Supplies	23	500	1,000
7101-26	Parking/Transit	1,035	4,000	4,000
7102-26	Marketing Assets/Supplies	8,706	15,000	15,000
7105-26	Daytimer	0	0	(12,000)
7110-26	Computers & Website	6,253	10,000	10,000
7118-26	Telephone	2,803	5,000	3,000
7125-26	Promotional Items	50	2,500	0
		18,870	37,000	21,000

Programming

7300-26	Fall Orientation	0	0	35,000
7301-26	Frosh Concert	0	0	40,000
7310-26	Winter Orientation	0	0	20,000
7315-26	Bannatyne Programming	0	0	15,000
7320-26	Residence Packages	0	0	15,000
7325-26	Speaker Fees & Honorariums	0	0	(4,000)
7330-26	Malpractice Social	0	0	5,000

7331-26	Event #2	0	0	5,000
7332-26	Event #3	0	0	5,000
7333-26	Event #4	6,208	10,000	20,000
7350-26	General Programming	0	0	0
		6,208	10,000	156,000
	Total Expenses	238,473	267,000	459,500
	Net	(237,473)	(265,000)	(396,000)

GPA's	2020/2021	2020/2021	2022/2023
	Actual	Budget	Budget

Revenue

Sales

Sales			1,140,000
Total Sales	0	0	1,140,000

Cost of Sales

Cost of Sales			812,500
Total Cost of Sales	0	0	812,500

Gross Margin

	0	0	327,500
	#DIV/0!	#DIV/0!	29%

Expenses

Personnel			101,620
Administration			4,830
Occupancy			4,050
Total Expenses	0	0	110,500

Net Profit (Loss)	0	0	217,000
	#DIV/0!	#DIV/0!	19%

IQ's	G/L No.	Account	2020/2021	2020/2021	2022/2023
			Actual	Budget	Budget

Revenue

Sales				
	Total Sales	0	0	20,000
Cost of Sales				
	Total Cost of Sales	0	0	0
Gross Margin				
		0	0	20,000
		#DIV/0!	#DIV/0!	100%
Expenses				
	Personnel	0	0	0
	Administration	0	0	0
	Ocupancy	0	0	0
	Total Expenses	0	0	0

	Net Profit (Loss)	0	0	20,000
		#DIV/0!	#DIV/0!	100%

Digital Print & Design Centre	2020/2021	2020/2021	2021/2022
	Actual	Budget	Budget

Revenue

Sales				
	Total Sales	0	0	0
Cost of Sales				
	Total Cost of Sales	0	0	0
Gross Margin				
		0	0	0
		#DIV/0!	#DIV/0!	#DIV/0!
Expenses				
	Personnel	0	0	0
	Administration	0	0	0
	Ocupancy	0	0	0
	Total Expenses	0	0	0

	Net Profit (Loss)	0	0	0
		#DIV/0!	#DIV/0!	#DIV/0!

Degrees	2020/2021	2020/2021	2021/2022
	Actual	Budget	Budget

Revenue

Sales

Total Sales	0	0	1,101,400
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Cost of Sales

Total Cost of Sales	0	0	484,940
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Gross Margin

0	0	616,460
#DIV/0!	#DIV/0!	56%

Expenses

Personnel	0	0	495,600
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Administration	0	0	20,140
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Total Occupancy	0	0	77,720
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Total Expenses	0	0	593,460
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Net Profit (Loss)	0	0	23,000
	#DIV/0!	#DIV/0!	2%

Hub	2020/2021	2020/2021	2021/2022
	Actual	Budget	Budget

Revenue

Sales

Total Sales	0	0	701,350
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Cost of Sales

Total Cost of Sales	0	0	261,600
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Gross Margin

0	0	439,750
#DIV/0!	#DIV/0!	63%

Expenses

Personnel	0	0	314,200
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Administration	0	0	31,194
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Occupancy	0	0	57,356
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Total Expenses	0	0	402,750
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Net Profit (Loss)	0	0	37,000
	#DIV/0!	#DIV/0!	5%

Service Centre	2020/2021	2020/2021	2021/2022
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		Actual	Budget	Budget
Revenue				
Sales				
	Total Sales	0	0	118,215
Expenses				
	Personnel	0	0	210,175
	Administration	0	0	27,200
	Ocupancy	0	0	740
	Total Expenses	0	0	238,115
	Net Profit (Loss)	0	0	(119,900)
		#DIV/0!	#DIV/0!	-101%

UMCycle		2020/2021	2020/2021	2021/2022
		Actual	Budget	Budget
Revenue				
Fees				
	Sustainability Fee			70,000
Sales				
	Total Sales	0	0	0
Cost of Sales				
	Total Cost of Sales	0	0	0
	Gross Margin	0	0	0
		#DIV/0!	#DIV/0!	#DIV/0!
Expenses				
	Personnel	0	0	70,000
	Administration	0	0	0
	Ocupancy	0	0	0

Total Expenses	0	0	70,000
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Net Profit (Loss)	0	0	0
	#DIV/0!	#DIV/0!	#DIV/0!

Assumptions for 2022/2023

- 1 No Wage Subsidy
- 2 No opening of DPDC in any fashion
- 3 Small budget for IQ's opening
- 4 UMCycle expenses covered by Sustainability Fee
- 5
- 6

Capital Requirements

UMSU

I/T requirements **\$20,000.00**

Degree's

Dining room tables	40,000
Dining room chairs	30,000
Combi Oven	25,000
Espresso machine rebuild (complete)	5,000
Keg Walk-in fridge	20,000
Degrees Office / Dry Storage Renovation	30,000
Staff Room maintenance ?	5,000
New Dish Machine	25,000
Maintenance of 3 compartment sink	7,500
Removal & replacement of patio benches	10,000
	197,500

Hub

New Tables and chairs	30,000
New Oven & Flat Top	6,000
New Backbar	15,000
New flooring	10,000
Bench re-upholstery	10,000
	71,000

GPA's

Island Cooler	25,000
	25,000